

**KENTUCKY BOARD OF LICENSED PROFESSIONAL COUNSELORS  
COMPLAINTS COMMITTEE MINUTES  
December 19, 2024**

A meeting of the Kentucky Board of Licensed Professional Counselors was held via teleconference on December 19, 2024.

**MEMBERS PRESENT**

Beverly Martin  
Andrea Brooks

**DPL STAFF**

Robert Brossart, Board Administrator

**MEMBERS ABSENT**

Jake Roberts  
Denise Hutchins

**LEGAL COUNSEL**

Clay Patrick, OLS

**OTHER**

Kim Shepard (Clinton Investigations)  
Jesslyne Mann

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**CALL TO ORDER**

Beverly Martin called the meeting to order at 3:05 p.m.

**APPROVAL OF MINUTES**

Beverly Martin moved for the approval of the November 14, 2024, minutes. Andrea Brooks seconded motion. Motion carried.

**LPC INVESTIGATIONS – See Below.**

**COMPLAINTS COMMITTEE**

Correction of September minutes. Andrea Brooks made motion to accept the corrected September 2024 minutes and present to the full board for correction to the September 2024 regular board meeting minutes. Seconded by Beverly Martin. Motion carries.

Kim Shepard with Clinton Investigations provided update on investigations and made inquiries about home visits if no answer from complainant/respondent.

Robert Brossart requested the Board enter closed session, pursuant to KRS 61.810(1)(j) and (1)(k) regarding deliberations of quasi-judicial bodies at which information protected by federal and state law may be discussed, to discuss complaints. So moved by Andrea Brooks, seconded by Beverly Martin, which carried. The board entered closed session at 3:22 p.m.

Andrea Brooks made a motion to leave closed session at 4:41 p.m. The second by Beverly Martin was carried. No action was taken during closed session.

**INVESTIGATIONS**

- 2022LPC-00002 – Dismiss.

**COMPLAINTS COMMITTEE**

- 2024LPC-00042 – Private Admonishment, with three hours of CEUs on ethics regarding practicing while impaired and to obtain a Substance Use Evaluation before returning to practice.
- 2024LPC-00046 – Defer to Jan. 2025- Need clarification on law regarding only one parent needed to enroll child in treatment services.
- 2024LPC-00048 – Refer for investigation to Clinton Investigations.
- 2024LPC-00043 – Refer for investigation to Clinton Investigations for proof of Documentation/abandonment.
- 2021LPC-00032 – Defer until after sentencing date. Withdraw investigations from MMN investigations.
- 2023LPC-00053 – Approved.
- Anonymous Complaint – To initiate a Board complaint and refer for investigation to Clinton Investigations.
- 2024LPC-00050 – Dismiss.
- 2022LPC-00025 – Dismiss. Withdraw complaint from MMN investigations.

Beverly Martin made motion to approve recommendations to present to full board at the regular board meeting on December 20, 2024. Seconded by Andrea Brooks. Motion carried.

**ADJOURN**

Beverly Martin motioned to adjourn at 4:46pm., seconded by Andrea Brooks. Motion carried.